

Standards Committee



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Wednesday 10th February 2021

A meeting of the **Standards Committee** of North Norfolk District Council will be held in the Council Chamber - Council Offices on **Thursday, 18 February 2021 at 2.00 pm.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to arrive at least 15 minutes before the start of the meeting. It will not always be possible to accommodate requests after that time. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel:01263 516047, Email:Matthew.Stembrowicz@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Emma Denny
Democratic Services Manager

To: Mr H Blathwayt, Mr J Rest, Mr A Brown, Dr P Bütikofer, Mr N Dixon, Mrs G Perry-Warnes and Miss L Shires

All other Members of the Council for information.
Members of the Management Team, appropriate Officers, Press and Public



If you have any special requirements in order to attend this meeting, please let us know in advance
If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

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A G E N D A

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. PUBLIC QUESTIONS

3. MINUTES

1 - 6

To approve as a correct record, the minutes of the meeting of the Standards Committee held on 27th October 2020.

4. ACTIONS ARISING FROM THE MINUTES

To consider any actions arising from the minutes of the previous meeting.

5. ITEMS OF URGENT BUSINESS

To determine any items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4) (b) of the Local Government Act 1972.

6. DECLARATIONS OF INTEREST

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a pecuniary interest.

7. PARISH AND DISTRICT MEMBERS' REGISTER OF INTERESTS AND OFFICER REGISTER OF GIFTS AND HOSPITALITY

Members are reminded that the Parish and District Members' Register of Interests and Officer Register of Gifts and Hospitality are available for inspection in the Democratic Services section.

8. UPDATE ON CHANGES TO THE MODEL MEMBER CODE OF CONDUCT

7 - 54

To receive and note the update.

9. RESPONSE TO REVIEW OF CORPORATE GOVERNANCE ARRANGEMENTS - MEMBERS INTERESTS

55 - 62

Summary: A review of corporate governance was carried out in November 2020, as part of the planned internal audit work for 2020/21. One of the recommendations relates to Members' interests and this report provides an update to the Standards Committee on the management response to the recommendation, outlining proposed actions.

Conclusions: Recommendation 3 of the recent review of Corporate Governance arrangements (NN2102) suggests changes to the management of Members' register of interest forms and the declaration of interests at meetings. Members are requested to consider the proposed actions to address the issues highlighted in the review.

Recommendations:

- 1. To note the review of Corporate Governance Arrangements and endorse the management response.**
- 2. To support the inclusion of a flowchart in all committee agendas to assist members with declaring interests at meetings**
- 3. To recommend to Council that the Constitution be amended to reflect any consequential changes made in response to the governance review.**

Cabinet Member(s) Ward(s) affected; All
All

Contact Officer, telephone number and email:
Emma Denny, Democratic Services Manager, 01263 516010,
emma.denny@north-norfolk.gov.uk

10. ANY OTHER BUSINESS (TO INCLUDE AN UPDATE ON RECENT STANDARDS COMPLAINTS)

11. EXCLUSION OF THE PRESS AND PUBLIC

To pass the following resolution:

"That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part I of Schedule 12A (as amended) to the Act".